

We are requiring all students to utilize registration@cs.unc.edu for all registration inquiries, registration permissions and assistance. This email will be monitored by student services and responded to within 1 business day.

The subject line of your email should state one of the following: **Fall 202_ Request, Summer I 202_ Request or Fall & Summer 202_ along with name and PID.**

Example: Fall 2020 Request, Joe Student-730000001

We ask that in the body of your email include the following information:

Course Number: **Section Number:**

Instructor:

Permission Requested from Instructor if Applicable: Y/N

Recitation: Y/N **Recitation Section Number if Applicable:**

Does the course(s) you are requesting conflict with any other enrolled course(s)? Y/N

If yes, which course(s) would you like to drop?

Please Provide details on why you are submitting this request:

Manual Registration Request Reminders:

****Manual registration requests cannot be completed prior to your registration appointment.***

****Manual registration requests cannot exceed your term enrollment hours for the enrollment period. (Maximum Term limits rules apply)***

****Any time conflicts will result in non-registration of requested course; this includes waitlisted courses)***